

# Polaris Notifications on Facebook

## Step-by-step Instructions

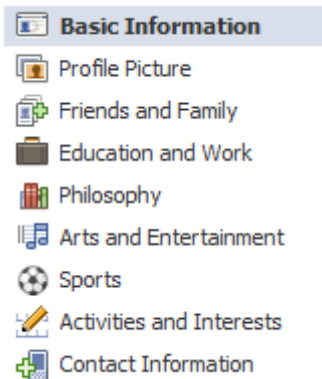
Set-up is Easy!

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1. Go to your Edit Profile, on the top right of the page



2. Select Contact Information, on the left of the page.

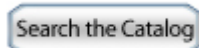


3. To edit, click on Add/Remove Emails.
4. Click on [Activate Facebook Email](#). Be sure to save your changes.

**Facebook Email:** [Activate Facebook Email](#)

Facebook will generate an email address that corresponds to your users name, ie. [username@facebook.com](mailto:username@facebook.com)

5. Once you have the Facebook email address log into your account in the catalog.
  - a. Go to [www.oplib.org](http://www.oplib.org)
  - b. Click Search the Catalog button on the left.



- c. Click the Paton Account tab.



- d. Log in using your library card number and PIN (last 4 digits of the phone# in our records).

- e. Drop down the Contact Information and Preferences.

▼ **Contact Information and Preferences**

- f. Add the Facebook address in the Email address box.

Your Polaris notifications will appear in your Facebook Messages. Enjoy!